



**North Lincolnshire Homes Limited
Termination of Tenancy**

Name:

Address:

.....

Tel: (Home)

..... (Work)

..... (Mobile)

..... (Email)

I / we give notice that I will quit and deliver up possession of the premises

.....

This notice is to take effect from Monday

And will expire:

[] a) Four weeks later on Monday.....

[] b) On and for the purposes of clause 4 of the Conditions of Tenancy, North Lincolnshire Homes agrees to accept this short notice period **(N.B. under this option in the case of a joint tenancy all joint tenants should sign this notice of termination)**.

My / our new address will be:

.....

.....

.....

.....

I am / we are aware and understand that all keys to the premises must be returned before noon on the date my/our tenancy ends. If returned after noon I / we accept that I / we will be responsible for a further weeks rent and that I am responsible for any rent due until the keys are returned to North Lincolnshire Homes.

I / we understand that by giving this notice, it will have the effect of determining any other tenant's interest in the premises.

I / we understand that a North Lincolnshire Homes representative will contact us to arrange a pre-leaving inspection of the premises.

I/we understand that by giving this notice, North Lincolnshire Homes will apply to have the utility supply (gas and electricity) transferred to their preferred supplier which may not be reversible if I/we choose to remain in the property.

North Lincolnshire Homes will offer your home to a housing applicant on the housing waiting list as soon as they receive your notice to terminate your tenancy. If you are happy for housing applicants to view your home while you are still occupying the property please tick this box .

If you are completing this termination form on behalf of the tenant, please complete the following details:-

Name:

Address:
.....

Tel: (Home)

..... (Work)

..... (Mobile)

..... (Email)

Why are you ending the tenancy on behalf of the tenant(s)

.....
.....
.....

What relation are you to the tenant(s)

.....

Are you the tenant(s) Next of Kin? Yes / No

Do you have the Power of Attorney for the tenant(s) ? Yes / No

Do you know if the tenant(s) has a solicitor acting for them? Yes / No

If yes please provide details

.....

Gas and Electric Supplier

Gas Supplier Type of Meter Card / Key / Quarterly

Electric Supplier Type of Meter Card / Key / Quarterly

When handing in the keys to the property, please also provide the card or key and a meter reading for both of your meters.

Authorisation to Dispose of Furniture and Effects

There is a charge for clearance or rubbish including furniture, carpets and general unwanted items left in and around the property. They are as follows:

- £200 PART LOAD CLEARANCE OR LESS**
- £400 ONE FULL LOAD CLEARANCE**
- £1000 MULTI LOAD CLEARANCE**

Please be aware that VAT is not included in the above prices

North Lincolnshire Homes Limited and their contractors are charged £60 for the disposal of fridges/freezers. If fridges/freezers have to be removed, as well as other items, North Lincolnshire Homes will add the £60 charge to any of the above depending on the amount left. To avoid this charge being forwarded to you when you leave your property we suggest you contact the Council’s free BULKY ITEMS COLLECTION SERVICE – Telephone Number (01724) 297806. All items have to be removed from the property before you hand the keys in.

Please note North Lincolnshire Homes will recharge you for any clearance that is required and for any additional charges incurred. Therefore please ensure any items needing to be removed from the property are taken away before you hand in the keys.

I/We, acknowledge that if any items of furniture and effects are left in the property after my / our tenancy terminated, they will be disposed of by North Lincolnshire Homes Limited who will not accept any liability for their disposal. I accept that a charge will be incurred if the property has to be cleared.

I have read and agree to all of the conditions and terms included in this termination of tenancy notice.

Signed:

..... (The tenant/s)

Date:

Witnessed on behalf of North Lincolnshire Homes:

Name:

Designation:

Date:

Office use only

First let of Newbuild/Conversion		Previous Tenant Died	
ASB Internal Transfer		Property Abandoned	
ASB Tenant moved to HA		Previous Tenant Evicted	
ASB Tenant moved to LA		Previous Tenant moved to Private Sector or Other	
ASB Tenant Moved to Private Rent		Tenant Occupied as Decant	
Tenant did not move into the Property - Condition		Tenant did not move into the Property – Other Reason	
Domestic Violence		Evicted – ASB	
Internal Transfer		Evicted - Rent	
Previous Tenant Moved to Other LA		Tenant Moved into a Care/Nursing Home	
Previous Tenant Moved to Other HA			

