

3

## Estate/Communal Entrance Inspection Rating



(Green)



(Amber)



(Red)

<b>Date</b>	<b>Time</b>	<b>Area Inspected –</b>

### Attendees

Name	Position	Email/Telephone Details

Category	What does Green look like?	What does Amber look like?	What does Red look like?	RATING <i>(pls tick relevant column)</i>		
				G	A	R
<b>Vandalism/Graffiti</b>	No obvious internal or external vandalism/damage and/or graffiti.	Obvious internal or external vandalism/damage and graffiti	Large amount of internal or external vandalism/damage and/or graffiti (inc any offensive material)			
<b>Illegal Parking/Abandoned vehicles</b>	Parking satisfactory with no obstructions to footpaths and no abandoned vehicles.	Vehicles parked on verges but not obstructing access. Cars in gardens without hardstanding area.	Illegally parked or untaxed vehicles. More than one abandoned or burnt out vehicle. Cars parked in gardens without hard standings.			

<b>Overgrown/untidy gardens. Grasses and shrubbed areas.</b>	Very few overgrown and untidy gardens. Grass cut to a high standard and not overgrown. Communal areas, shrubs and trees maintained to a high standard	Some overgrown gardens. Grass cut but requires further attention. Communal areas, shrubs and trees maintained to a reasonable standard	Large number of gardens overgrown. Grass not cut and communal areas , shrubs and trees not well maintained.			
<b>Litter/fly tipping</b>	No fly tipping/and no obvious litter in gardens or on the estate.	Some fly tipping and/or litter in gardens or on the estate.	Several cases of fly tipping and litter in gardens or on the estate.			
<b>Stray dogs and fouling</b>	No evidence of stray dogs and only rare occurrences of fouling.	Occasional evidence of fouling. 1 stray/loose dog.	Evidence of fouling on footpaths and other areas. More than 1 stray/loose dog.			
<b>Empty Homes</b>	No obvious empty properties. No overgrown gardens and fly tipping in void gardens. No broken windows/fences.	1 or two obvious voids. Very few overgrown gardens, fly tipping or broken windows or fences in void properties	Large number of obvious empty homes in poor condition. Void gardens overgrown and not cleared of rubbish.			
<b>Cleaning</b>	Internal/external areas cleaned to a high standard.	Internal/external areas cleaned to a reasonable standard.	Internal/external areas cleaned to a poor standard and/or no recent cleaning evident			
<b>Health &amp; Safety</b>	No slip/trip or fall hazards. No needles, vermin or other dangers.	Escape routes not clear. Some slip/trip hazards and/or other danger obvious.	Escape routes not clear. Large number of slip/trip hazards and/or other dangers are obvious.			
<b>Repairs – Internal/External</b>	No internal/external repairs evident (e.g. door repairs)	Some internal/external repairs required.	Significant internal/external repairs required			

<b>Signs/numbering (on communal blocks)</b>	Signs/numbers visible and in good condition. All signs NLH.	Signs/numbers visible but in poor condition. Some signs require changing to NLH.	Signs/numbers missing and in poor condition. Signs require changing to NLH.			
<b>OVERALL RATING (Please tick)</b>						

**Other Comments (please note significant issues found during the inspection):**

## ESTATE INSPECTION ACTION PLAN

(Please mark issues which need to be actioned)

Work required	Location	Assigned to	Target Date	Date Completed