

North Lincolnshire Homes

To talk to us in:

08007076131 للتكلم معنا باللغة العربية الرجاء الإتصال على هذا الرقم (Arabic)

বাংলায় আমাদের সাথে কথা বলতে হলে অনুগ্রহ করে এই নম্বরে 0800 707 6132 যোগাযোগ করুন। (Bengali)

用粤语与我们交谈，请致电 0800 707 6133 (Cantonese)

हमारे साथ हिन्दी में बात करने के लिए कृपया 0800 707 6134 पर फोन करें (Hindi)

08007076135 بو قسه كردن له طه لئه نيمه به كوردى سورانى نكليه نيموتدى بكه به (Kurdish Sorani)

Aby rozmawiać z nami po polsku prosimy dzwonić na numer 0800 707 6136 (Polish)

Para falar conosco em português por favor telefone para 0800 707 6137 (Portuguese)

ਸਾਡੇ ਨਾਲ ਪੰਜਾਬੀ ਵਿਚ ਗੱਲਬਾਤ ਕਰਨ ਲਈ ਟੈਲੀਫੋਨ ਕਰੋ 0800 707 6138 (Punjabi)

Для того, чтобы разговаривать с нами по-русски, пожалуйста звоните по номеру 0800 707 6139 (Russian)

Si aad Soomaali nagula hadashid fadlan na soo wac 0800 707 6140 (Somali)

ہم سے اردو میں بات کرنے کے لیے براہ مہربانی ٹیلیفون نمبر 0800 707 6130 پر فون کریں۔ (Urdu)

For information in large print, audio, or other format please call (01724) 279900



# BEING INVOLVED

## Expenses and Allowances for Resident Volunteers



Information for North Lincolnshire Homes Residents



For further information contact:  
Resident Involvement Team  
North Lincolnshire Homes Ltd  
Meridian House  
Normanby Road  
Scunthorpe  
DN15 8QZ

Tel: 01724 298871 or 298872  
Email [resident.involvement@nlhomes.org.uk](mailto:resident.involvement@nlhomes.org.uk)

### **Subsistence costs**

For events that are not held “in house”, we will pay a meal allowance of:

Breakfast £6.08

Evening Meal £10.36

You can claim for tea/coffee and soft drinks but no alcohol.

We will only pay for overnight stays in exceptional circumstances. We will not pay costs for room service.

If you require a carer to travel with you, we will meet their costs.

### **Stationery**

For duties in relation to resident involvement where a computer is used to type up meeting minutes, leaflets etc. for a residents association:

We will provide 2 reams of paper and 2 printer cartridges per year. This will depend on the actual support agreed with the Resident Involvement Team.

**Full expense and allowance guidelines are available from the Resident Involvement Team.**

## **Type of expenses we cover**

North Lincolnshire Homes will pay standard class train fares, car mileage costs, bus and taxi fares, car parking costs, but not parking fines. If you are disabled and need someone to travel with you, we will meet that persons travel costs as well.

Apart from rail travel, you normally have to pay your own fares and reclaim the cost from us. If this is difficult, we may be able to make alternative arrangements.

### **Car mileage**

The current rate we pay is 47.7p per mile (car sharing is encouraged wherever possible).

### **Bus fares**

You will pay your own fare and reclaim the cost from us.

### **Rail fares**

If you are travelling by train we will purchase the tickets in advance for you.

### **Child care costs**

We will meet reasonable childcare costs, which must be agreed with the Senior Resident Involvement Officer before a claim is made. If possible, a receipt should be provided.

**We, North Lincolnshire Homes, encourage residents to get involved in our work. We will cover most out-of-pocket expenses for travel and other reasonable costs, to enable residents to attend meetings, events, workshops, conferences and training courses.**

## **Claiming Expenses**

Expense claim forms are available from the Resident Involvement Team (details included on page 2 of this leaflet).

If claiming expenses, receipts must be attached to the claim form.

## **Tax and Benefits**

Expenses paid to residents are not classed as earnings. They cover out of pocket expenses and should not affect residents entitlement to benefits, but may affect the residents tax position. Currently the tax free allowance is 41p per mile up to 10,000miles. Claims are subject to audit by internal and external auditors. Also HM Revenue and Customs inspect paid claims from time to time. We strongly advise residents to check their position.